



PROVINCIAL BUDGET OFFICE
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ORDINANCE NO. 2026-16

"CREATING THE POSITION OF TWO (2) LOCAL DISASTER RISK REDUCTION AND MANAGEMENT ASSISTANT, SALARY GRADE 8, UNDER THE LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE OF THE MUNICIPALITY OF BUSTOS, BULACAN, APPROPRIATING FUNDS THEREFOR AND FOR OTHER PURPOSES."

Motioned by:

Honorable Romeo B. Cabalquinto

Chairman

Committee on Rules, Privileges, Legislative Matters, Civil Service, Good Governance, Livelihood, Labor, and Human Rights

PROVINCE OF BULACAN
OFFICE OF THE SECRETARY
OFFICIAL RECEIVED

DATE: 9/3/26
TIME: 11:03am
BY: _____

WHEREAS, the Local Government Code of the Philippines (RA 7160) empowers the Sangguniang Bayan as a legislative body to enact ordinances, approve resolutions for an efficient and effective municipal government and in this connection shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the municipal government;

WHEREAS, in response to the request of the Human Resource Management Office, and after thorough study and evaluation, the Sangguniang Bayan deems it proper to create the position of Local Disaster Risk Reduction and Management Assistant, Salary Grade 8, under the Local Disaster Risk Reduction and Management Office, and to appropriate funds therefor and for other purposes;

Hon. Martin S.J. Angeles, MMPA

Hon. Francis Albert G. Juan

TANGGAPAN NG SANGGUNIANG BAYAN
BAKURAN NG PAMAHALAANG BAYAN NG BUSTOS, BULACAN

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WHEREAS, the addition of personnel is deemed necessary for the said Office to further enhance the delivery of public services.

NOW THEREFORE, BE IT ORDAINED BY THE SANGGUNIANG BAYAN, IN A SESSION DULY ASSEMBLED, THAT:

Section 1. *Creation of Position.* – There is hereby created the position of Local Disaster Risk Reduction and Management Officer I, Salary Grade 11, under the Local Disaster Risk Reduction and Management Office of the Municipality of Bustos, Bulacan.

Section 2. *Qualifications.* – The qualifications for the position of Local Disaster Risk Reduction and Management Officer I, Salary Grade 11, shall strictly conform to the Qualification Standards prescribed by the Civil Service Commission (CSC), which require:

- **Education:** Bachelor's degree
- **Experience:** None required
- **Training:** None required
- **Eligibility:** Career Service (Professional) / Second Level Eligibility

Appointment to this position shall be made in accordance with the provisions of Republic Act No. 10121 (the "Philippine Disaster Risk Reduction and Management Act of 2010"), CSC guidelines, and the Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA).

Section 3. *Duties and Functions.* – The Local Disaster Risk Reduction and Management Officer I shall perform the following duties and functions:

- Facilitate and support risk assessments and contingency planning activities at the local level;
- Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;

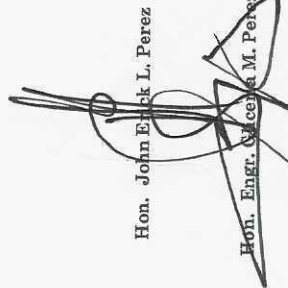
Hon. Martin S.J. Angeles, MMPA

Hon. Francis Albert G. Juan


Hon. Raymond R. Perez


Hon. Mel Ryan P. Juan

- Formulate and implement a comprehensive and integrated Local DRRM Plan (LDRRMP) in accordance with the national, regional, and provincial framework, and policies on DRR in close coordination with the Local Development Council (LDC);
- Monitor and evaluate the implementation of DRRM projects and activities and recommend appropriate improvements;
- Participate in disaster response operations, including evacuation management, search and rescue coordination, relief operations, and emergency communications;
- Perform such other duties and functions as may be assigned by the Local Chief Executive or the immediate supervisor;


Hon. John Enrick L. Perez

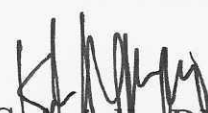

Hon. Engr. Salceda M. Perez

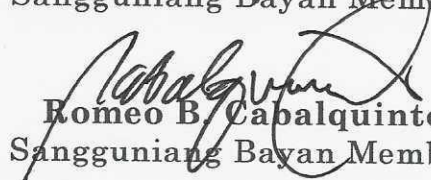
Section 4. Source of Funding. – For the current Fiscal Year 2026, the funds necessary for the salary, allowances, and other benefits of the newly created Local Disaster Risk Reduction and Management Officer I position shall be sourced from the personal services savings generated from the abolition of the Local Disaster Risk Reduction and Management Officer III (LDRRMO III) position, as well as other available municipal savings. Thereafter, the funding required to sustain this position shall be included and appropriated in the regular Personal Services allocation of the Local Disaster Risk Reduction and Management Office in the Annual Budget of succeeding year.

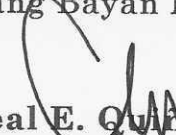
Section 7. Effectivity Clause. – This Ordinance shall take effect upon the signature of the Local Chief Executive and upon the review and approval of the Sangguniang Panlalawigan of Bulacan.

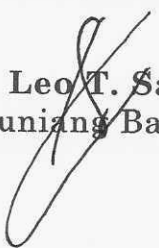
ORDAINED, 20th of July, 2026 at the Amado Raymundo Session Hall.

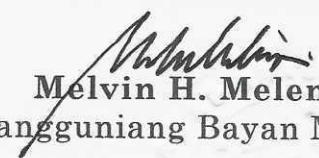

Phillip Wryner B. Santos
Sangguniang Bayan Member


Kyle Gabrielle DR. Navarro
Sangguniang Bayan Member

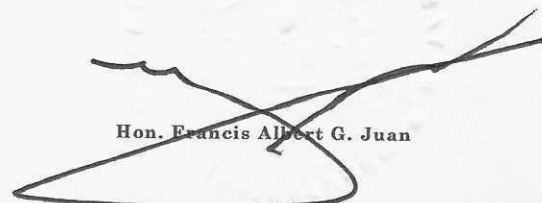

Romeo B. Cabalquinto
Sangguniang Bayan Member

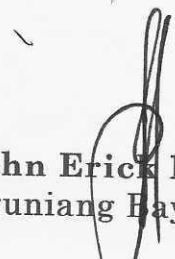

Aljhaneal E. Quirones
Sangguniang Bayan Member

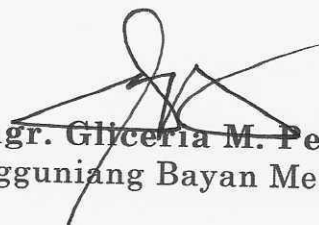

Leo T. Santos
Sangguniang Bayan Member


Melvin H. Melencio
Sangguniang Bayan Member


Hon. Martin SJ. Angeles, MMPA


Hon. Francis Albert G. Juan


John Erick L. Perez
Sangguniang Bayan Member


Engr. Gliceria M. Perez
Sangguniang Bayan Member

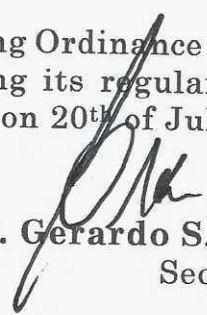

Raymond R. Perez
ABC Vice President


Mel Ryan P. Juan
SK President


Martin S.J. Angeles, MMPA
Vice Mayor and
Presiding Officer of the Sangguniang Bayan

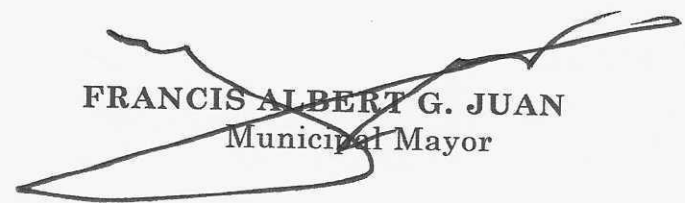
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CERTIFICATION:

I HEREBY CERTIFY that the foregoing Ordinance was duly ordained by the Sangguniang Bayan during its regular session held at the Amado Raymundo Session Hall on 20th of July, 2026.


Atty. Gerardo S. Briasa
Secretary

Attested:

Signed today, 28 of August 2026


FRANCIS ALBERT G. JUAN
Municipal Mayor


Hon. Leo J. Santos


Hon. Melvin H. Melencio


Hon. Romeo C. Cadaguing


Hon. Aljhaneal E. Quifones


Hon. Phillip Wrynar B. Santos


Hon. Kys Gabrielle DR. Navarro